

## Mid Devon District Council

### Community Policy Development Group

Tuesday, 22 January 2019 at 2.15 pm  
Exe Room, Phoenix House, Tiverton

Next ordinary meeting  
Friday, 15 March 2019 at 11.30 am

Those attending are advised that this meeting will be recorded

## Membership

Cllr Mrs E M Andrews  
Cllr Mrs H Bainbridge  
Cllr Mrs A R Berry  
Cllr Mrs C P Daw  
Cllr Mrs G Doe  
Cllr R J Dolley  
Cllr F W Letch  
Cllr Mrs E J Slade  
Cllr B A Moore

## A G E N D A

*Members are reminded of the need to make declarations of interest prior to any discussion which may take place*

- 1      **Apologies and Substitute Members**  
To receive any apologies for absence and notices of appointment of substitute Members (if any).
- 2      **Public Question Time**  
To receive any questions relating to items on the Agenda from members of the public and replies thereto.  
Note: A maximum of 30 minutes is allowed for this item.
- 3      **Minutes of the Previous Meeting (Pages 5 - 10)**  
Members to consider whether to approve the Minutes of the meeting held on 20<sup>th</sup> November 2018 as a correct record.
- 4      **Chairmans Announcements**  
To receive any announcements that the Chairman may wish to make.
- 5      **Grant Funded Agency**  
To receive a presentation from Age UK.

- 6 **Public Health Initiatives Communication Strategy**  
To receive a verbal update from the Group Manager for Public Health and Regulatory Services on the communication strategy for Public Health Initiatives including a scale of proposed resources and what could be achievable within different levels of funding.
- 7 **Health & Safety Policy Review of Incidents and Near Misses** (*Pages 11 - 14*)  
The group to receive a report from the Director of Corporate Affairs and Business Transformation outlining the numbers of Health & Safety incidents and near misses reported to the Council and the reasons for them.
- 8 **Financial Monitoring**  
To consider a verbal report of the Principal Accountant presenting financial monitoring information for the income and expenditure to date.
- 9 **Draft Budget** (*Pages 15 - 24*)  
To review the draft budget changes identified and discuss any further changes required in order for the Council to move towards a balanced budget for 2019/2020
- 10 **Performance and Risk** (*Pages 25 - 34*)  
To provide Members with an update on performance against the corporate plan and local service targets for 2018/2019 as well as providing an update on the key business risks
- 11 **Identification of Items for future meeting**

Members are asked to note that there is a joint Community/Environment and Homes PDG on 15<sup>th</sup> March 2019 to receive the revised Public Health Enforcement Policy.

Members are also asked to note that the following items are already identified in the work programme for the Community PDG meeting 19<sup>th</sup> March 2019.

CCTV Annual Update

Regulation of Investigatory Powers

Environmental Health Fees and Charges 2019/20

Air Quality Action Plan for Crediton

Chairman's Annual Report

Corporate Health & Safety Policy

Financial Monitoring

## Performance and Risk

Note: This item is limited to 10 minutes. There should be no discussion on the items raised.

**Stephen Walford**  
Chief Executive  
Monday, 14 January 2019

Anyone wishing to film part or all of the proceedings may do so unless the press and public are excluded for that part of the meeting or there is good reason not to do so, as directed by the Chairman. Any filming must be done as unobtrusively as possible from a single fixed position without the use of any additional lighting; focusing only on those actively participating in the meeting and having regard also to the wishes of any member of the public present who may not wish to be filmed. As a matter of courtesy, anyone wishing to film proceedings is asked to advise the Chairman or the Member Services Officer in attendance so that all those present may be made aware that is happening.

Members of the public may also use other forms of social media to report on proceedings at this meeting.

Members of the public are welcome to attend the meeting and listen to discussion. Lift access the first floor of the building is available from the main ground floor entrance. Toilet facilities, with wheelchair access, are also available. There is time set aside at the beginning of the meeting to allow the public to ask questions.

An induction loop operates to enhance sound for anyone wearing a hearing aid or using a transmitter. If you require any further information, or

If you would like a copy of the Agenda in another format (for example in large print) please contact Carole Oliphant on:

Tel: 01884 234209

E-Mail: [coliphant@middevon.gov.uk](mailto:coliphant@middevon.gov.uk)

Public Wi-Fi is available in all meeting rooms.